

# 656-22-348, Install Exhaust Fan Dental Lab

## Site Visit Agenda

Friday, July 29, 2022, 1:00 PM

Building 3, Conference Room 207C, St. Cloud VAHCS

1. Sign-in sheet
2. Introduction of Contracting Officer (CO), Contract Specialist (CS) and Contracting Officer's Representative (COR)
  - a. CO – **Eric Reis**
  - b. CS - **Angie Frost**
  - c. COR – **Justin Lappin**
3. Announcement of Solicitation Number
  - a. **36C26322R0142 Install Exhaust Fan Dental Lab**
4. Explanation of MATOC Task Order Solicitations
  - a. This is a project that is a Total Service-Disabled Veteran Owned Small Business (SDVOSB) Set-Aside for the MN Indefinite Delivery Indefinite Quantity (IDIQ) Multiple Award Task Order Contract (MATOC). The North American Industry Classification System Code (NAICS) code being used is 238220, Plumbing, Heating, and Air-Conditioning Contractors. Only contractors included in the MN IDIQ MATOC contract, and that are listed as a small business under NAICS code 238220, will be allowed to submit a proposal on this project.
5. Explanation of Construction Wage Rate Requirements (formally Davis Bacon) and how it applies to this solicitation
  - a. Per FAR 52.222-6 Construction Wage Rate Requirements applies
  - b. Wage Determination Rate must be met
6. Per FAR 52.229-3, all applicable Federal, State and Local taxes shall be included in overall price proposal.
7. Timeline:
  - a. **Questions** Due Date and Time: **Thursday, August 4, 2022, at 10:00 am (CT)**
    - All questions pertaining to the solicitation or contract, including any questions asked today, must be emailed to Angela.Frost2@va.gov and Eric.Reis@va.gov, and will be answered via an amendment after the question deadline date. As needed, questions will be sent to the COR to answer.
  - b. **Proposal** Due Date and Time: **Monday, August 22, 2022, at 10:00 am (CT)**
    - This date could be extended based on the amount and complexity of questions received.
  - c. **Period of Performance (PoP):** 159 Calendar Days after Notice to Proceed
8. Basis of Award: Price only.

**9. Minimum submission requirements**

- a. Signed SF-1442
- b. Signed Amendment(s) SF-30, if any
- c. Solicitation provided Price Schedule and attached Price Schedule Breakdown Sheet that contains pricing for the entire requirement.
- d. Safety or Environmental Violations and Experience Modification Rate Information in accordance with the written instructions stated herein.
- e. Signed Limitations on Subcontracting Certificate of Compliance.

**10. Evaluation process**

- a. The offeror's price proposal will be initially evaluated by the CS and CO for completeness. Only the lowest price proposal, found to be complete, will be provided to the COR for evaluation.
- b. The Government will evaluate pricing for award purposes by reviewing the cost breakdown provided using the attached Price Schedule Breakdown Sheet. The Government may determine that an offer is unacceptable if the proposal prices are significantly unbalanced. A proposal price is unbalanced when the proposal is based on prices significantly less than the cost for some work and/or significantly overstated for other work. If the lowest price proposal is determined to be unacceptable, the COR will be given the next lowest price proposal for evaluation, and so on, until a determination of full acceptability has been made.
- c. Price reasonableness will be established using any necessary price/cost analysis techniques in FAR 15.404-1, including but not limited to price competition information and the Independent Government Cost Estimate (IGCE), along with any other pricing tools deemed necessary.

**11. Bonds:** Bid guarantee will be required; performance and payment bonds within 10 days after award.

**12. Contact Information for CO**

- a. CO Eric Reis - Phone (651) 293-3044, Email: [Eric.Reis@va.gov](mailto:Eric.Reis@va.gov)

**13. Contact Information for CS**

- a. CS Angie Frost - Phone (651) 293-3070, Email: [Angela.Frost2@va.gov](mailto:Angela.Frost2@va.gov)

**15. Turn over to COR**