

Scope of Work for Construction
Project Number: 568-20-102
Upgrade Mental Health Lock Ward

A. GENERAL INTENTIONS:

Contractor shall provide all necessary construction services to renovate the mental health lock ward at the VA Black Hills Health Care System (VABHHCS), Fort Meade VA Medical Center (VAMC) at 113 Comanche Road, Fort Meade, South Dakota as outlined in the Scope of Work (SOW) and Construction Documents. Construction activities shall include, but are not limited to, demolition, roofing, construction of a penthouse, HVAC, plumbing, electrical, raising the ceiling, replacing handrails, upgrading windows to mental health requirements, and upgrading finishes.

The mental health lock ward will be vacated during construction; however, this is an operational Veterans Affairs (VA) hospital, and all construction work shall be planned and executed to have no impact on daily operations.

Period of performance for this work is 366 calendar days from issuance of Notice to Proceed. A Notice to Proceed date/issuance will be coordinated between VA and Contractor to ensure that the ward and its patients can be vacated prior to the start of construction.

B. GENERAL REQUIREMENTS:

1. Contractor shall provide all labor, materials, equipment, and incidentals necessary to provide construction services to accomplish Work Elements and requirements outlined in the Specs, Drawings, and SOW.
2. Normal working hours are from 7:00am-4:30pm Monday-Friday. No routine off-hours (nights, weekends, etc.) are anticipated; however, in the event that work needs to occur during off-hours, the Sleep lab operates from about 8:00pm to 9:00am each night. Contractor shall plan activities to avoid loud activities and activities that cause vibration through the building during sleep lab hours.
3. Contractor will be required to comply with badging as necessary. Currently, badging requirements are a visitor pass but is subject to change.
4. Contractor will be required to comply with any training requirements as necessary. Currently, course number TMS 20939—VA Privacy Training for Personnel without Access to VA Computer Systems or Direct Access to or the Use of VA Sensitive Information is required.
5. Tobacco use of any kind is not permitted on the campus grounds of VA Black Hills Health Care System (BHHCS) by Veterans, family and visitors, volunteers, contractors and sub-contractors.
6. Normal construction methods should be assumed applicable for this project and used for bidding purposes. VA does not anticipate archeological or historic properties issues.
7. During construction, Contractor shall complete a detailed analysis and provide plans for tying into any utility and/or service lines. Contractor shall provide written plans for VA approval and notify the VA at least 7 days prior to Water and HVAC disruptions.
8. AWWA C651 testing, chlorination, and flushing requirements shall apply to all domestic water lines regardless of size. Contractor shall submit tie over plans to the VA for COR and industrial hygienist approval prior to any tie overs.
9. The Contractor shall coordinate proposed staging and stockpiling areas with the COR for approval.
 - i. Where turf in the project area is damaged provide seed with the following mixture.

1. 30% Baron Kentucky bluegrass,
 2. 30% Phenom Perennial Ryegrass,
 3. 20% NuBlue Plus Kentucky bluegrass and
 4. 20% Cindy Lou Creeping Red Fescue
10. Contractor is advised there is a nurse call and overhead page project that is currently underway that has a contract completion date of 3/12/2023. The contractor shall coordinate with the contractor on this job and the VA to ensure a functioning nurse call, overhead page, and RTLS.
11. Contractor shall follow the VA specs. The contractor shall also review submissions with the Patient Safety Standards, Materials and Systems Guidelines Recommended by the New York State Office of Mental Health (NYS-OMH), 28th Edition, dated July 31, 2022. Contractor shall not submit any materials that are called out as NYS-OMH rejected or have similar performance flaws as the rejected materials. Contractor shall follow the more stringent requirements between the spec and the NYS-OMH guide. The specific products listed in the NYS-OMH products have been reviewed by the state of New York and shall be considered for selection, but not required to be selected. Any brand name or equal (BNE), Basis of Design (BOD), or sole source items shall be derived from the specs and drawings.
- i. Concealed sprinkler heads are not allowed.
 - ii. Wall and ceiling specs shall follow VA specs not NYS-OMH
12. Contractor shall provide physical samples of new HVAC grills, HVAC diffusers, and any other products submitted for review that would be accessible to patients.
13. The VA has employed a Commissioning agent, contractor shall supply commissioning coordination for all disciplines covered and shall work with VA Commissioning agent to complete all testing and resolutions.

C. ATTACHMENTS:

1. The following are included as attachments to the SOW and Construction Documents and must be complied with unless otherwise stated:
 - i. Patient Safety Standards, Materials and Systems Guidelines (NYS-OMH), 28th Edition (245 pages)
 - ii. Fire Protection Design Manual (2 pages)
 - iii. NARA RM Contract Language (3 pages)
2. The following attachments are included for reference to the SOW and Construction Documents:
 - i. Pre-Construction Risk Assessment (2 pages)
 - ii. Nurse Call Coordination Drawings (3 pages)
 - iii. Existing Conditions Lintel Details (3 pages)

D. VHA SUPPLEMENTAL CONTRACT REQUIREMENTS FOR COMBATTING COVID-19:

1. Contractor employees who work in or travel to VHA locations must comply with the following:
 - i. Documentation requirements:
 - a) If fully vaccinated, contractors shall show proof of vaccination.
 - i. **NOTE:** *Acceptable proof of vaccination includes a signed record of immunization from a health care provider or pharmacy, a copy of the COVID-19 Vaccination Record Card (CDC Form MLS-319813_r, published on September 3, 2020), or a copy of medical records documenting the vaccination.*
 - ii. If unvaccinated, contractors shall show negative COVID-19 test results dated within three calendar days prior to desired entry date. Test must be approved by the Food and Drug Administration (FDA) for emergency use or full approval. This includes tests

available by a doctor's order or an FDA approved over-the-counter test that includes an affiliated telehealth service.

- iii. Documentation cited in this section shall be digitally or physically maintained on each contractor employee while in a VA facility and is subject to inspection prior to entry to VA facilities and after entry for spot inspections by Contracting Officer Representatives (CORs) or other hospital personnel.
 - iv. Documentation will not be collected by the VA; contractors shall, at all times, adhere to and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.
- 2. Contractor employees are subject to daily screening for COVID-19 and may be denied entry to VA facilities if they fail to pass screening protocols. As part of the screening process contractors may be asked screening questions found on the [COVID-19 Screening Tool](#). Check regularly for updates.**
- i. Contractor employees who work away from VA locations, but who will have direct contact with VA patients shall self-screen utilizing the [COVID-19 Screening Tool](#), in advance, each day that they will have direct patient contact and in accordance with their person or persons who coordinate COVID-19 workplace safety efforts at covered contractor workplaces. Contractors shall, at all times, adhere to and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.
- 3. Contractor must immediately notify their COR or Contracting Officer if contract performance is jeopardized due to contractor employees being denied entry into VA Facilities.**