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15B. CONTRA	ACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF	AMERICA		16C. E	DATE SIGNED

(Signature of person authorized to sign)

(Signature of Contracting Officer)

#### **SUMMARY OF CHANGES**

The solicitation is hereby amended to address the following:

- 1. Answer questions from prospective offerors (See B05 Attachment A2-1 Pre-proposal Inquires).
- 2. Extend the proposal due date from July 26, 2024, 2:00PM CT to August 16, 2024, 2:00PM CT.
- 3. Revise Section L.9, Section L.11 and Section M.1.1 as follows. The complete revised **CLEAN version of** Section L.9, Section L.11 and Section M.1.1 are provided for on pages 4-10 of this amendment.

# Section L.9, Section L.11 and Section M.1.1 changes are below:

# L.9. INQUIRIES (COMMUNICATION WITH THE CONTRACTING OFFICE)

- (a) Offerors shall submit all questions concerning this solicitation in writing to both the Contracting Officer at Shaukat.Syed@ihs.gov. Questions should be received no later than 10 14 calendar days prior to the proposal receipt date to allow time for a response. Inquiries or questions received after this date will be at the discretion of the Government. Any responses to questions will be writing included in an amendment to the solicitation, without identifying the questioner. Even if provided in other form, only the question responses included in the amendment to the solicitation will govern evaluation of offers and performance of the contract. Information provided with each question should include a specific page, paragraph, clause or definitive citation requiring clarification or concern.
- (b) All inquiry emails shall have the name of firm, address, and contact number included in the text body of the email and be associated with a specific, named individual first and last name and their position in the firm.
- (c) <u>DO NOT directly contact the COR or other Government personnel listed in the Specifications/Drawings</u>. These personnel have been informed to direct all questions by interested offerors to be submitted to the Contracting Officer at <u>Shaukat.Syed@ihs.gov</u>.

#### L.11. GENERAL INSTRUCTIONS

# **FACTOR 1: Specialized Experience:**

<u>Submittal Requirements</u>: The offerors shall exhibit a comprehensive and complete technical proposal that demonstrates their ability to perform the work described in this solicitation and <u>demonstrate a minimum of 7 years' experience doing work of similar scope and complexity</u> by submitting at least three (3) but no more than five (5) <u>relevant projects</u> that are of similar size, scope and complexity as described in this solicitation that must be at least 75% construction progress complete or completed within <u>seven five (7-5)</u> years preceding the date proposals are due.

- At least one (1) of the projects shall demonstrate experience in implementing infection control and interim life safety plans during renovation of a Pharmacy.
- a. Experience will be evaluated based on the Offeror's demonstration of similar, relevant, and recent projects within the broad scope of this solicitation for services as described in this solicitation. For the purposes of this factor, "Relevant" is defined as construction or renovation of a pharmacy similar in size, scope and complexity to the requirements described in this solicitation. Projects that are similar in size, scope and complexity to the requirements described in this solicitation will be highly scrutinized. "Recent" is defined as being at least 75 % construction progress complete or completed within the past seven five (7.5) years preceding the date proposals are due.

#### **FACTOR 2: Past Performance**

<u>Submittal Requirements</u>: Past performance will be evaluated using the Contractor Performance Assessment Reporting System (CPARS). Offers should submit copies of their CPARS ratings for all projects submitted under Factor 1 - Specialized Experience or if no relevant past performance history is available for your submitted projects in CPARS, you may choose to utilize the attached Past Performance Questionnaire (PPQ) (Section J, **Attachment J06**) which will be used for evaluation.

The Government will only evaluate up to five (5) CPARS/PPQs for the prime contractor and/or JV entity. Government databases may be checked and previous customers and/or evaluators may be contacted as references or verification of performance. All performance ratings will be considered for all submitted CPARS/PPQs. The Government reserves the right to evaluate past performance information on proposals submitted in response to this solicitation from any available source.

All projects submitted on a Past Performance Questionnaire (PPQ) must be at least 75% construction progress complete or completed within seven five (7.5) years preceding the date proposals are due.

#### M.1.1. VOLUME I: TECHNICAL PROPOSAL

#### **FACTOR 1: Specialized Experience**

<u>Basis of Evaluation</u>: Evaluation of this factor will be an assessment of the offeror's project experience on an Acceptable/Unacceptable basis. To achieve an Acceptable rating, at least three (3) <u>relevant projects</u> submitted must be at least 75% complete within the preceding <u>seven five</u> (7.5) years from the date of proposals and <u>must be determined to be relevant in similar size</u>, <u>scope</u>, <u>and complexity</u> to the requirement described in this solicitation <u>AND</u> at least one (1) of the projects shall demonstrate experience in implementing infection control and interim life safety plans during renovation of a Pharmacy. The Government will only review a maximum of five (5) submitted projects under this Factor. Any projects submitted in excess of five (5) will not be considered.

#### **FACTOR 2: Past Performance**

<u>Basis of Evaluation</u>: The basis of evaluation will be the degree to which past performance evaluations (to include PPQs if applicable) and all other past performance information reviewed by the government (i.e., CPARS, PPIRS, FAPIIS, eSRS, performance recognition documents, etc.) reflect a trend of satisfactory performance. Evaluation of this factor will be an assessment of the overall past performance record on an Acceptable/Unacceptable basis.

Offerors need not submit for this factor; but if they choose to, offerors should submit past performance information on relevant projects that are at least 75% construction progress complete or completed within seven five (7.5) years preceding the date proposals are due on projects submitted under Factor 1, Specialized Experience. The Government may seek all relevant performance information on all responsive and otherwise Technically Acceptable Offerors through sources such as CPARS or other government databases and other sources that are available. The Government shall not be limited in its search for performance data.

4. Revised **CLEAN** copy of Section L.9, Section L.11 and Section M 1.1 are below:

# L.9. INQUIRIES (COMMUNICATION WITH THE CONTRACTING OFFICE)

- (a) Offerors shall submit all questions concerning this solicitation in writing to both the Contracting Officer at Shaukat.Syed@ihs.gov. Questions should be received no later than 14 calendar days prior to the proposal receipt date to allow time for a response. Inquiries or questions received after this date will be at the discretion of the Government. Any responses to questions will be writing included in an amendment to the solicitation, without identifying the questioner. Even if provided in other form, only the question responses included in the amendment to the solicitation will govern evaluation of offers and performance of the contract. Information provided with each question should include a specific page, paragraph, clause or definitive citation requiring clarification or concern.
- (b) All inquiry emails shall have the name of firm, address, and contact number included in the text body of the email and be associated with a specific, named individual first and last name and their position in the firm.
- (c) <u>DO NOT directly contact the COR or other Government personnel listed in the Specifications/Drawings</u>. These personnel have been informed to direct all questions by interested offerors to be submitted to the Contracting Officer at <u>Shaukat.Syed@ihs.gov</u>.

# **L.11. GENERAL INSTRUCTIONS**

Proposals are expected to conform to solicitation provisions and be prepared in accordance with this section. To aid in evaluation, the proposal shall be clearly and concisely written, neatly presented, indexed (cross-indexed as appropriate), and logically assembled. All pages of each part shall be appropriately numbered and identified with the name of the offeror, the date of the offer, and the solicitation number. Each volume shall be clearly marked by volume number and title.

# (1) VOLUME I - TECHNICAL PROPOSAL

- (i) General.
  - a) Volume I, Technical Proposal, consists of the offeror's proposal delineating its capabilities and how it intends to perform contract requirements. The Technical proposal will be evaluated in accordance with the criteria contained in Section M.
  - b) In order that the technical proposal may be evaluated strictly on the merit of the material submitted, <u>no contractual price information is to be included in Volume I</u>.
     However, the type and quantity of labor and materials is to be included in the Technical Proposal, without any associated cost information.
  - c) The technical proposal must be legible and not exceed ten (10) pages, single-sided, exclusive of Factor 2 submission, which includes past performance questionnaires and/or CPARS. Any pages in excess of ten (10) will be disregarded, and will not be included in the proposal evaluation. Failure of the offeror to comply with the page limitations, resulting in the excess pages not being evaluated, shall not constitute grounds for a protest.
    - If a teaming arrangement or joint venture is being proposed, a copy of the teaming or joint venture agreement(s) shall be included in the technical proposal. These agreements shall not count towards this factor's page limitation.
  - d) If an Offeror is utilizing experience or past performance information from any entity that does not match the name, CAGE code, and / or Unique Entity ID (UEI) of the

Offeror exactly as stated on the SF 1442 (e.g. affiliates, subsidiaries, parent companies, sister companies, etc.) the proposal shall clearly demonstrate how that entity will have meaningful involvement in the performance of the contract and specifically address which resources are being committed to the contract. Failure to comply with this requirement or failure to adequately demonstrate meaningful involvement and commitment of resources on behalf of that entity may result in that experience and past performance information to be considered not relevant and may result in lower ratings. This explanation shall be provided in paragraph (h) of **Attachment J05**, **Company Specialized Experience Form**, as applicable for each project.

- e) All offerors must be registered in System for Award Management (SAM) database. Offeror must have an active SAM registration at the time of the submission of their offer. Failure of an offeror to meet this requirement at the time of proposal submission shall result in the offer being non- responsive to the solicitation. Offerors may obtain information on registration and annual confirmation requirements via the internet at: <a href="https://www.sam.gov">https://www.sam.gov</a>.
- (ii) Format and Content. Volume I, Technical Proposal, shall include the following contents:
  - a) Table of Contents
  - b) List of Tables and Figures
  - c) Summary of Technical Proposal
  - d) Technical Proposal (Evaluation Factors 1-2)
- (iii) Evaluation Factors to be addressed:

### **FACTOR 1: Specialized Experience:**

<u>Submittal Requirements</u>: The offerors shall exhibit a comprehensive and complete technical proposal that demonstrates their ability to perform the work described in this solicitation by submitting at least three (3) but no more than five (5) <u>relevant projects</u> that are of similar size, scope and complexity as described in this solicitation that must be at least 75% construction progress complete or completed within five (5) years preceding the date proposals are due.

- At least one (1) of the projects shall demonstrate experience in implementing infection control and interim life safety plans during renovation of a Pharmacy.
- b. Experience will be evaluated based on the Offeror's demonstration of similar, relevant, and recent projects within the broad scope of this solicitation for services as described in this solicitation. For the purposes of this factor, "Relevant" is defined as construction or renovation of a pharmacy similar in size, scope and complexity to the requirements described in this solicitation. Projects that are similar in size, scope and complexity to the requirements described in this solicitation will be highly scrutinized. "Recent" is defined as being at least 75 % construction progress complete or completed within the past five (5) years preceding the date proposals are due.
- c. Attachment J05, Company Specialized Experience Construction Form is provided as a reference for information that shall be included with each project. This form is not required, but each project shall include at least all information on this form (e.g., name, project name, location of project, type of project, owner, scope, firm's role (prime or subcontractor), cost, subcontracts, dates, reference contact information, etc.). If any of the information required is not included, then the contractor may be considered non-responsive and evaluated as "UNACCEPTABLE."
- d. If any experience will be used for evaluation of other than the prime firm, (e.g. affiliates, subsidiaries, parent companies, sister companies, etc.), a teaming arrangement shall be provided.

If this is the case, clearly describe any teaming arrangements, describe which firms, firms' resources, the relative firms' roles and responsibilities and any contractual arrangements that have been established to constitute the offeror's team. A teaming agreement is not required for subcontractors. If the Offeror is a Joint Venture (JV), relevant experience should be submitted by that JV entity. If the JV does not have shared experience, projects shall be submitted for each JV partner relevant to their overall JV partnership. Offerors who fail to submit experience for all JV partners may be evaluated as "UNACCEPTABLE."

e. If any of the information required is not included in the proposal, then the contractor may be considered non-responsive and evaluated as "UNACCEPTABLE."

## **FACTOR 2: Past Performance**

<u>Submittal Requirements</u>: Past performance will be evaluated using the Contractor Performance Assessment Reporting System (CPARS). Offers should submit copies of their CPARS ratings for all projects submitted under Factor 1 - Specialized Experience or if no relevant past performance history is available for your submitted projects in CPARS, you may choose to utilize the attached Past Performance Questionnaire (PPQ) (Section J, **Attachment J06**) which will be used for evaluation.

The Government will only evaluate up to five (5) CPARS/PPQs for the prime contractor and/or JV entity. Government databases may be checked and previous customers and/or evaluators may be contacted as references or verification of performance. All performance ratings will be considered for all submitted CPARS/PPQs. The Government reserves the right to evaluate past performance information on proposals submitted in response to this solicitation from any available source.

All projects submitted on a Past Performance Questionnaire (PPQ) must be at least 75% construction progress complete or completed within five (5) years preceding the date proposals are due.

The PPQ (Section J, **Attachment J06**) is provided so that Offerors may submit to the client for each project submitted in Factor 1, Specialized Experience, if such information is not provided in CPARS. Do not submit PPQs for projects that are not also submitted in Factor 1, Specialized Experience. Ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal, but are not required. Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, <a href="Shaukat.Syed@ihs.gov">Shaukat.Syed@ihs.gov</a>, via email prior to proposal closing date. Offerors shall not include nor incorporate by reference into their proposal PPQs previously submitted for other RFPs. This does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation. While the Government may elect to consider data from any and all other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

Offerors may provide any information on problems encountered and the corrective actions taken on projects submitted under Factor 1, Specialized Experience. Offerors may also address any adverse past performance issues. Explanations shall not exceed two (2) double-sided pages (or four (4) single-sided pages) in total.

The Government reserves the right to contact references for verification or additional information. The Government's inability to contact any of the Offeror's references or the references unwillingness to provide the information requested may affect the Government's evaluation of this factor.

Performance awards or additional information submitted will not be considered.

Any past performance provided for a firm other than the offeror(s) (prime contractor(s)) that is not listed under their name/SAM Unique Entity Identifier (UEI) number submitted under this solicitation will not be considered.

### (2) VOLUME II – PRICE PROPOSAL

### **FACTOR 3: Price:**

### **Submittal Requirements:**

- 1. A cover letter that shall include:
  - (a) The Solicitation number;
  - (b) The name, addresses, telephone numbers, and e-mail addresses of the offeror.
  - (c) SAM Unique Entity Identifier (UEI) and Cage code
  - (d) Names, titles, phone numbers, and e-mail addresses of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation, and;
  - (e) Name, title, and signature of person authorized to sign the proposal.
- 2. <u>FACTOR 3</u>: Price Proposal: The proposal shall be a Firm Fixed price proposal for the items listed above in <u>Section B</u> and the following shall be submitted as part of the Price Submittal:
  - (a) The Proposal Form (Standard Form 1442), Page 2, Blocks 14-20c, is to be filled out and executed fully. Any and all solicitation amendments require acknowledgement in Block 19 of the SF1442.
  - (b) Offerors shall complete Section B, B.1 Price Schedule for CLIN 0001. All proposal pricing information submitted by Offerors is for the exclusive use of the Government.
  - (c) A copy of the Bid Bond (see I.2. FAR 52.228-1 Bid Guarantee). A scanned copy is acceptable. Form can be found on the GSA website at: https://www.gsa.gov/forms-library/bid-bond
  - (d) Fully complete and submit Section K (in its entirety) **OR SAM.gov** profile printout.
  - (e) Fully complete and submit **Attachment J04, Subcontracting Plan** in accordance with FAR 19.7 as part of its proposal and comply with FAR Clause 52.219-9 Small Business Subcontracting Plan Alternate II (Nov 2016) requirement. **(Applies to Large Businesses Only)**.

When filling out this form, please use the following additional instructions:

Block 1: Individual is to be checked

Right Column (% of Total Contract \$) does NOT need to be filled in. Please leave this blank (or 0).

Blocks 2a through 2h: The dollar (\$) and percentages (%) are to be filled in.

Price proposals must adhere to the pricing structure established in Section B, Price Schedule. Each Offeror's price proposal must be based on the Offeror's own technical proposal, the Government's specifications, and be inclusive of all other contractual requirements.

The Government expects that this contract will be awarded based upon adequate price competition. If necessary to support the determination of price reasonableness, the contracting officer reserves the right to request pricing information in addition to that included in the price schedule. The Offeror shall be prepared to provide cost breakdowns for each line item of the schedule to support proposed prices

upon request by the Contracting Officer. Requested information to support pricing may include, but not be limited to, the following:

- (1) Direct labor salary/wage information with associated payroll expenses, for personnel to be used in performance of the work;
- (2) Staging costs;
- (3) Subcontractor costs;
- (4) Cost for equipment, supplies, and consumable materials;
- (5) A breakout of related support costs, such as equipment maintenance, rental, transportation, bond cost and fees, insurance, etc.;
- (6) Overhead costs;
- (7) General Administrative expenses;
- (8) Profit

The Government reserves the right to request additional pricing information during subsequent discussions or negotiations as necessary in order to determine prices are fair and reasonable.

Certifications and Representations: Offeror's Certifications and Representations will be obtained from the United States federal government's System for Award Management (SAM) database, prior to award. The Offeror shall ensure information is current in SAM prior to the response due date. If the Offeror is a small business, they shall ensure self-certification as small business status under NAICS Code 236220, size standard \$45 million prior to response due date. Anomalies and inconsistencies found in the Offeror's Certifications and Representations may result in deeming the Offeror's proposal non-responsive.

Joint ventures, SBA Mentor – Protégé, or other teaming proposals shall clearly identify the roles and level of participation of each firm in the proposed work and shall include the Small Business Administration approval of Small Business status of the offering business entity. Small Business Administration approval of Small Business status shall be included with the proposal submission. Failure to include SBA certification of small business status for purposes of this solicitation with submission of the proposal may result in rejection of the offer.

## **Joint Venture Agreement:**

- (1) All offers submitted by joint ventures must include a copy of the joint venture agreement which fully discloses the legal identity of each member of the joint venture, the relationship between the members, the form of ownership of each member, and any limitations on liability or authority for each member.
- (2) An authorized representative of each member of the joint venture must sign the submission accompanying an offer regardless of any agency relationship established between the members.

#### SBA Mentor – Protégé Agreement:

If a business concern is contemplating an 8(a) Mentor-Protégé Joint Venture on this construction contract, evidence shall be provided from the Offeror that the Mentor-Protégé Agreement has been submitted and approved by the Small Business Administration (SBA) by the closing date of RFP submission. All Mentor-Protégé Joint Ventures must be in accordance with SBA requirements. Mentor-Protégé Joint Ventures applications must be approved by the Mentor-Protégé's cognizant SBA office on or before the date that proposals are due. Failure to

demonstrate SBA approval of the Mentor-Protégé Joint Venture with the proposal may result in rejection of the offer.

The offeror shall submit Volume II by email, marked as such.

#### **END OF SECTION**

# M.1.1. VOLUME I: TECHNICAL PROPOSAL

### **FACTOR 1: Specialized Experience**

<u>Basis of Evaluation</u>: Evaluation of this factor will be an assessment of the offeror's project experience on an Acceptable/Unacceptable basis. To achieve an Acceptable rating, at least three (3) <u>relevant projects</u> submitted must be at least 75% complete within the preceding five (5) years from the date of proposals and <u>must be determined to be relevant in similar size</u>, <u>scope</u>, <u>and complexity</u> to the requirement described in this solicitation <u>AND</u> at least one (1) of the projects shall demonstrate experience in implementing infection control and interim life safety plans during renovation of a Pharmacy. The Government will only review a maximum of five (5) submitted projects under this Factor. Any projects submitted in excess of five (5) will not be considered.

Any experience provided for a firm other than the offeror(s) (prime contractor(s)) that is not listed under their name/SAM Unique Entity Identifier (UEI) number submitted under this solicitation will not be considered.

- \*If a teaming arrangement or joint venture is being proposed, a copy of the teaming or joint venture agreement(s) shall be included in the technical proposal. These agreements shall not count towards this factor's page limitation.
- \* If any affiliates are included in this solicitation, each affiliate's experience and past performance will be evaluated in the same manner as the prime offeror. In addition, each affiliate will be subjectively evaluated with regards to what resources will be utilized, how they will be utilized and the overall involvement of the affiliate in performance of the contract.

# **FACTOR 2: Past Performance**

<u>Basis of Evaluation</u>: The basis of evaluation will be the degree to which past performance evaluations (to include PPQs if applicable) and all other past performance information reviewed by the government (i.e., CPARS, PPIRS, FAPIIS, eSRS, performance recognition documents, etc.) reflect a trend of satisfactory performance. Evaluation of this factor will be an assessment of the overall past performance record on an Acceptable/Unacceptable basis.

Offerors need not submit for this factor; but if they choose to, offerors should submit past performance information on relevant projects that are at least 75% construction progress complete or completed within five (5) years preceding the date proposals are due on projects submitted under Factor 1, Specialized Experience. The Government may seek all relevant performance information on all responsive and otherwise Technically Acceptable Offerors through sources such as CPARS or other government databases and other sources that are available. The Government shall not be limited in its search for performance data.

In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance

# SF30 CONTINUATION OF BLOCK NARRATIVE

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(see FAR 15.305(a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability "unknown" shall be considered "ACCEPTABLE."

Any past performance provided for a firm other than the offeror(s) (prime contractor(s)) that is not listed under their name/SAM Unique Entity Identifier (UEI) number submitted under this solicitation will not be considered.

NOTICE TO OFFERORS: Offerors must acknowledge receipt of any and all amendments by number and date on their <u>cover letter</u> in their offer or by submitting a signed copy of the SF30. All other terms and conditions remain unchanged.

**END OF SUMMARY OF CHANGES**