

SECTION 00 11 21
REQUEST FOR PROPOSAL TO DESIGN BUILD

A. PART I – GENERAL

A1. Scope of Contract: Provide all labor, materials, tools equipment, design and construction services necessary to complete the design and subsequent construction of the project described herein and other specific tasks as further defined by this request for proposal (RFP).

A. Project Number: 438-19-401

B. Project Title: Emergency Roof Repair Building 5

C. Project Location: Sioux Falls VA Medical Center

D. Scope of Work: Refer to Statement of Work - Final - 7.9.19

E. Scope of Work overview:

1. Contractor shall provide Design-Build services to remove and replace existing gutters, flashing, sheathing and roofing materials.
2. Design-Build services shall be based on the requirements set forth within the latest VA design guidelines.
3. Please note that the design process is iterative and that both the construction drawings and the vendor equipment drawings will require updates as customer input is received. The anticipated review process is as follows:
 - a. Project kick-off at Sioux Falls VA Medical Center; including meeting with Engineering, Pharmacy, initial site survey, investigation of as-builts, inspection of existing utilities.
 - b. Schematic Design (SD) based on findings by Contractor and input from VA.
 - c. Contractor submits SD documents for review by VA.
 - d. Design Development (DD) based on VA approval and comments.
 - e. Contractor submits DD documents for review by VA.
 - f. Final revisions to Contractor DD documents.
 - g. Contractor submits Construction Document (CD) set.
 - h. Final VA review and approval of CD set.
 - i. Initiate construction.
4. Where equipment, temporary installations, ingress/egress restrictions or any other consideration is necessary for infection control purposes such requirements and associated drawings and specifications shall be provided.
5. Provide shop drawings, testing, operating instructions, and all other submittals as appropriate based on the specifications required by the Statement of Work - Final - 7.9.19.
6. Dispose of old removed parts and components after checking with VA staff if any should be retained by VA as replacement parts.

7. Clean up and return affected work areas to original condition.

F. General Drawing and Specification Submission Requirements:

1. Shop Drawing Submission Requirements are available on the internet at the following address: <http://www.cfm.va.gov/>. As-built drawings for the Medical Center are available. All drawings will be prepared with the VA Standard Title Block and Border. All drawings shall be produced using AutoCAD 2012 or newer. Each individual file on a DVD shall be named by numbers corresponding to the construction documents (i.e. the specs shall be named 00 11 22, 33 44 55, etc. and the drawings shall be E1, E2, etc.) and the final AutoCAD/specifications files shall be exactly as submitted in the final submission.
2. Specifications shall be provided in Microsoft Word, PDF format and hard copy format. The Contractor shall prepare a submittal log based on the specifications. The Contractor shall review with the VA a format for the submittal log based on standard industry practice. See Section 00 01 10 for list of minimum requirements.
3. Accuracy of Planning Information: The Contractor shall visit the project site to investigate the information shown on the Government-Provided As-Built, Guide Plates, etc. This information is the best available, but the Government does not guarantee its accuracy or completeness. The Contractor's investigation shall include validation of all field conditions.
4. Discrepancies in Planning Information: The Contractor shall promptly report to the Contracting Officer in writing any discrepancies between this contract and the planning information provided by the Government. The Contractor shall make no adjustments to his work due to the discrepancy before the Contracting Officer has reviewed the matter and forwarded his determination to the Contractor. The Contractor's failure to report any such discovered discrepancy or to wait for the Contracting Officer's determination shall be at his risk and expense.
5. Change Orders: Any work that is not addressed by the contract and is considered a change order shall be immediately brought to the attention of the Contracting Officer. No "out-of-scope" or additional work shall be executed by the Contractor prior to approval by the Contracting Officer.
6. Timeliness: The Contractor shall promptly review and approve, disapprove or take other appropriate action as requested by the VA COR.
7. Ownership of Drawings: All designs, drawings, specifications, notes, and other work developed in the performance of this contract shall be and remain the sole property of the Government and may be used on any other work without additional compensation to the Contractor. With respect thereto, the Contractor agrees not to assert any rights and not to establish any claim under the design patent or copyright laws.
8. Minimum requirements for drawing sheets:
 - a. Cover Sheet
 - b. Sheet Index, Symbols, Location Map
 - c. Life Safety Plan
 - d. Demolition Plan (include infection control measures and haul routes)
 - e. Construction Plan
 - f. Ceiling Plan
 - g. Structural Plan and Details
 - h. Mechanical Demolition

- i. Plumbing
- j. Mechanical Schedules and Details
- k. Electrical Demolition
- l. Electrical Plan

G. Incorporated References:

The following Department of Veterans Affairs, Office of Construction and Facilities Management, information is incorporated within the **Statement of Work - Final - 7.9.19** by reference, and can be found on the VA web site at <http://www.cfm.va.gov/> Master Specifications; Design Guides; Design Manuals; Standard Details; Design Alerts; and Quality Alerts.

A2. Definitions

- A. Design-Build (D-B) as defined by the Department of Veterans Affairs (VA) is the procurement by the Government, under one contract, with one firm or Joint Venture (JV) for both design and construction services for a specific project.
1. Contracting Officer (CO): A person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the contracting officer acting within the limits of their authority as delegated by the contracting officer. "Administrative contracting officer (ACO)" refers to a contracting officer who is administering contracts. "Termination contracting officer (TCO)" refers to a contracting officer who is settling terminated contracts. A single contracting officer may be responsible for duties in any or all of these areas.
 2. Contracting Officer's Representative (COR): The Contracting Officer's written designation of a representative responsible for administering contracts under the immediate direction of the Contracting Officer. For the purposes of this contract the term "COR" will be used herein.
 3. Technical Monitor (TM): This term, as used herein, refers to the person(s) assisting the COR in administering contracts under the immediate direction of the Contracting Officer.
 4. Design-Build Contract: This term, as used herein, refers to the Contract(s) to perform the design and construction of the project.
 5. Contractor: This term, as used herein, refers to the contractor under this contract or the D-B team. The contractor or D-B team is solely responsible for the management (planning, supervision, and contract coordination), design, and (professional) services and installation (including all labor, equipment, materials, tools, and inspections) to meet the requirements of this contract.
 6. Architect-Engineer (A-E): This term, as used herein, refers to the A-E firm(s) that is a part of the D-B team, also referred to as D-B A-E.
 7. Project Management: The contractor shall provide an individual in the capacity of a contractor COR. The contractor COR shall have legal (on-site signature) authority to represent the Contractor. The COR shall be the initial point of contact for coordinating with the VA.

A3. Pre-Proposal Site Visit (This section shall be removed after award.)

- A. The VA will schedule the pre-proposal site visit for Phase I of the Design-Build process. There will not be a scheduled Site Visit for Phase II. Please confirm your attendance to the site visit, this is not mandatory but it is recommended:

Location: Sioux Falls VAMC – Building 17, Engineering Conference Room 204

Date / Time: July 31, 2019 at 10:00 AM CT

B. All Offerors, consultants, subcontractors, manufacturers and suppliers are invited to attend. The following agenda is furnished for this meeting:

1. Open meeting & Introductions;
2. Review of project and Design-Build method for construction contracting;
3. Specifications;
4. General requirements, Solicitation Documents and Offer Submission Procedure;
6. Questions and answers;
7. Close; and
8. Site walk through – attendance is optional.*

A4. Permit Requirements: The D-B Contractor is responsible for obtaining all permits and approvals necessary to complete the project, prior to starting Construction.

A5. Selection Criteria (This section shall be removed after award.)

- A. In accordance with FAR part 15, the Government intends to award a contract resulting from this solicitation to the responsible Offeror whose proposal represents the best value after evaluation in accordance with the factors in the Two-Phase Design-Build solicitation. Responsibility determination will be made in accordance with FAR 9.1, Responsible Prospective Contractors.
- B. Evaluations: All Phase I and Phase II proposals shall be subject to evaluation by a team of Government personnel. In Phase I of the Two-Phase Design-Build process, Offerors will submit a Phase I proposal in accordance with the two (2) evaluation factors listed in C.3. Upon receipt of the Phase I proposals, the VA team will evaluate and determine the highest qualified Offerors based on their Phase I proposal submissions. The Phase I proposals will only be evaluated on the two (2) evaluation factors listed.
- C. A maximum of four (4) Offerors will be selected to provide a proposal for Phase II. The Phase II proposals will consist of both technical and price factors, which are listed in D.4. The Government reserves the right to award without discussions based on the initial evaluation of the Phase II proposals.
- D. Using the lowest price technically acceptable source selection process to obtain the best value, award will be made on the basis of the lowest evaluated price of proposals meeting the acceptability standards for non-cost factors.

B. PART II – RESPONSIBILITIES

- B1. VA Team:** The VA team is comprised of the VHA-PCAC Contracting Officer, the COR who will be located at the construction site and VA Medical Center staff.
- B2. Use of Advisors:** Contractors are advised that VA contractor personnel may assist the Government during the Government's evaluation of Proposals. The persons shall be authorized access to only those portions of the proposal and discussions that are necessary to enable them to provide specific technical advice on specialized matters or on particular problems. These individuals will be required to protect the confidentiality of any specifically identified trade secrets and/or privileged or confidential commercial or financial information obtained as a result of their participation in this evaluation. They shall be expressly prohibited from scoring, ranking or recommending the selection of a Vendor.

B3. Design-Build Team:

- A. The D-B team includes all J/V partners, consultants and sub-contractors to the one firm. The D-B team shall provide Architectural and Engineering disciplines for the preparation of construction documents, and construction contractor capabilities for construction of the project.
- B. If the D-B Team A-E and contractor are a J/V (not one and the same firm) engineering and other technical consultants shall be subcontractors of the J/V Architect - not the Design-Build construction contractor or sub-contractors. If the D-B Team A-E and contractor are one and the same firm (not a J/V) those consultants shall be subcontractors of D-B firm not the construction subcontractors.
- C. The RFP documents are intended to define existing conditions, certain required items, and design parameters to be included in the project. It is the contractor's responsibility to visit the site or ascertain the conditions at each site. In addition, the Contractor acknowledges that it has taken steps reasonably necessary to ascertain the nature and location of the work, and that it has investigated and satisfied itself as to the general and local conditions which can affect the work or its cost, the existing conditions, certain required items, and design parameters to be included in the project. It is the D-B Team's responsibility to complete the documents and construction in a manner consistent with the intent of the RFP documents within the required period of performance.

C. PHASE I PROPOSAL REQUIREMENTS

C1. PHASE I General

- A. Phase I proposals shall be based on the solicitation documents issued for RFP Solicitation Number 36E77619R0056. Phase I proposals will be in the format stipulated elsewhere in Section C2. Phase I Proposal Format.
- B. Phase I proposals shall be received on or before the date listed in Block 13a of the SF 1442. There will be no public opening of the proposals.
- C. Submit Phase I proposals via email to:
 - 1. Jason.Schultz@va.gov
 - 2. Emails are limited to five (5) MB.
 - 3. Phase I proposals will only be accepted via email.

C2. PHASE 1 Proposal Format

- A. The Offeror shall submit the Phase I proposal in one (1) PDF document. The proposal shall be labeled with the Offeror's organization, business address and VA solicitation number. The Offeror shall not include any price or price related material in the Phase I proposal.
- B. The Offeror shall submit the Phase I proposal in electronic format only. Include page numbers and the company name in the header or footer of each page.
- C. The Offer, including title page, detailed table of contents, preface, for the Phase I proposal shall not exceed a total of 25 (twenty-five) pages in Microsoft Arial size 12 font. Use graphic presentations where such use will contribute to the compactness and clarity of the proposal.
- D. A page is defined as each face of an 8.5 X 11 inch sheet of paper containing information. All information (except for document numbers, page numbers, etc.) shall be provided in an image area of 7 X 9 inches. The background color of each page of the submission shall be white or ivory stock only. Excess pages will not be evaluated. Text lines will be single-spaced. A smaller font size for any graphics presented in a proposal is permitted as long as the information is legible to the human eye. Fonts other than Arial are permissible in the presentation of graphic material only.

C3. PHASE I Proposal Evaluation Factors

The Phase I proposal shall address the following evaluation factors.

1. Factor 1, Technical Approach:

The offeror shall provide a detailed technical approach (page limitation: Eight (8) pages - a detailed thought process) to accomplishing the construction of the roof for the Sioux Falls VAMC. The narrative will detail how the contractor intends to prepare the site, repairing building 5 roof, and complete the project within the specified time limits. Such details shall include, at a minimum, but are not limited to the following:

- The contractor explaining how the project is to be managed and safety methods used.
- Alternate routes of action in the event items become non-conforming, whether it be material or time.
- Why this construction approach is chosen
- How the project will be tracked and kept on schedule
- How this construction approach will end in a satisfactory project

2. Factor 2, Technical Qualifications:

- a. Key Personnel Experience: The Offeror shall provide a resume for each of the following A-E personnel: Lead Architect. The Offeror shall also provide a resume for each of the following key construction personnel: Project Manager, Project Engineer, Site Superintendent, and any known major subcontractors. For each resume, include company name; name of individual; relevant listing of experience; qualifications such as specialized training, education experience, etc. For any subcontractors identified, provide a resume for that company, identify any key personnel that will be assigned to the contract resulting from this solicitation, and the relevant experience of both the company and any key personnel that were identified. Please delineate the approximate percentage of work the prime contractor will perform and the approximate percentage of work the subcontractors (collectively) will perform. The VA will use the information provided to evaluate, among other things, specialized experience and technical competence.
- b. Capability to Perform: The Offeror shall provide a letter from their surety demonstrating the Offeror's total bonding capacity and current available bonding capacity. Total bonding capacity and current available bonding must be outlined in a letter dated no earlier than the solicitation release date.

C4. Evaluation of Offers (Phase I): The Phase I evaluations will be conducted in accordance with the two-phase design-build evaluation process and the methodologies provided below.

1. Factor 1, Technical Approach:

The VA will evaluate and use as an aid to help determine that the Offeror understands the complexity and risks of performing all the required elements. The Technical Approach will be evaluated for inclusion of the technical areas listed in the criteria. The VA will evaluate Offeror's specific details in each of the technical areas regarding design and constructability of design. The Offeror's narrative should provide enough detail to demonstrate that the scope and complexity of the project requirements are understood and will be successfully completed.

2. Factor 2, Technical Qualifications:

Will be evaluated on the Offerors key personnel experience and capability to perform. Key personnel experience will be evaluated by the resumes provided by the Offeror. Capability to

perform will be evaluated based on whether the Offeror has adequate total bonding capacity and available bonding capacity to accommodate the design and construction of the project.

D. PHASE II PROPOSAL REQUIREMENTS

D1. PHASE II – General (This section shall be removed after award.)

- A. Phase II proposals shall be based on solicitation documents issued for RFP Solicitation Number 36E77619R0056 and the instructions provided by the Contracting Officer in the Phase II Notice of Offerors that they were selected as one of the most qualified Offerors in Phase I. Proposals will be in the format stipulated in Section D2. Phase II Proposal Format.
- B. Proposals shall be received on or before the date specified in the Phase II Notice of Offerors.
- C. Submit Phase II proposals via email to:
 - 1. Jason.Schultz@va.gov
 - 2. Emails are limited to five (5) MB.
 - 3. Phase II proposals will only be accepted via email.
- D. Submit the original Bid Bond by mail to:
 - 1. US Postal Service Deliveries:
 - Jason Schultz
 - Veterans Health Administration
 - Program Contracting Activity Central (VHA-PCAC)
 - 6150 Oaktree Blvd Suite 300
 - Independence, OH 44131
 - 2. Commercial Delivery Services / Hand Carry (Monday- Friday, 8:00 AM to 4:30 PM (EDT))
 - Jason Schultz
 - Veterans Health Administration
 - Program Contracting Activity Central (VHA-PCAC)
 - 6150 Oaktree Blvd Suite 300
 - Independence, OH 44131
 - 3. Failure to furnish the required bid guarantee in the proper form and amount, by the time specified in Block 13 of the SF 1442, may result in rejection of the Phase II proposal. SEE FAR Provision 52.228-1, Bid Guarantee, of this solicitation.

D2. PHASE II Proposal Format (This section will be removed after award.)

- A. Non-Price, Price and Administration sections of the Offerors Phase II proposals will be evaluated independently; therefore, the Offeror shall submit the Phase II proposal in three (3) Volumes (Volume I: Non-Price, Volume II: Price, and Volume III: Administrative). In order to evaluate Volume I: Non-Price strictly on the merit of the material submitted, the contractor shall include **NO** price information in Volume I. The Offeror shall separately bind Volumes I, II, and III. All three (3) volumes must be labeled with the Offeror's organization, business address, and VA Solicitation Number. The Offeror shall submit Volumes I, II, and III in electronic format only. No hard copies will be accepted. Each volume shall be submitted in a separate email, no larger than 5MB. Include page numbers and the company name in the header or footer of each page.

- B. Volume I: Non-Price: Offerors shall format the Volume I: Non-Price proposal as listed below. The specific evaluation criteria and methodology for Volume I are contained in D.3 and D.4.
- a. The Offer, including title page, detailed table of contents, and preface, for Volume I: Non-Price shall not exceed a total of **Twenty (20)** pages in Microsoft Arial size 12 font.
 - b. A page is defined as each face of an 8.5 X 11-inch sheet of paper containing information. All information (except for document numbers, page numbers, etc.) shall be provided in an image area of 7 X 9 inches. The background color of each page of the submission shall be white or ivory stock only. Excess pages will not be evaluated. Text lines will be single-spaced. A smaller font size for any graphics presented in a proposal is permitted as long as the information is legible to the human eye. Fonts other than Arial are permissible in the presentation of graphic material only. The font restrictions do not count for the SF1442, SF30, Price Schedule, Bid Bond or Reqs and Certs. The Schedule may be submitted on 11X17-inch paper. Each page of the schedule will count as one page. Do not submit a double-sided schedule.
 - c. The Offeror's responses shall clearly address each evaluation factor listed in the solicitation. Failure to submit in the format required and clearly address those factors may result in this Offer being rated as unacceptable.
- C. Volume II: Price: Offerors shall format the Volume II: Price proposal as listed below. The specific evaluation criteria and methodology for Volume II are contained in D.3 and D.4.
- a. Volume II: Price shall not exceed **TEN (10)** in Arial size 12 font.
 - b. Offerors shall ensure the signed Standard Form (SF) 1442 is provided. Offerors shall acknowledge receiving amendments by filling out section 19 of the SF 1442.
 - c. The Offeror's signature on the SF1442 must be a hard signature and not an electronic signature.
- D. Volume III: Administrative: Offerors shall include the following in Volume III. All of the below information must be provided. An Offeror may be considered unacceptable if these items are not provided in the Volume III proposal.
- a. Offeror may return a signed copy of the amendment(s) that are acknowledged in section 19 of the SF 1442.
 - b. Offeror shall provide their Representations and Certifications or their response to FAR 52.204-8 (2) (i) or (ii) Annual Representations and Certifications.
 - c. Offeror shall provide their response to FAR 52.209-7 (b) Information Regarding Responsibility Matters.
 - d. Offeror shall provide their response to FAR 52.209-13 (b) or (2) Violation of Arms Controls Treaties or Agreements.
 - e. Offeror shall provide their response to FAR 52.219-28 (g) Post Award Small Business Program Representations.
 - f. Offeror shall include their Safety or Environmental Violations and Experience Modification Rating Information as part of Volume III, including filling out **Attachment 9 – CONTRACTOR SAFETY AND ENVIRONMENTAL RECORD EVALUATION FORM** of the solicitation. It will not be evaluated as part of Volume III Price but will be used as part of the Responsibility Determination. It will also not count against the page limitations for Volume III.
 1. All Offerors shall submit information pertaining to their past Safety and Environmental record. The information must contain a certification that the Offeror has no more than three (3) serious, or one (1) repeat or one (1) willful OSHA or any EPA violation(s) in the past three years. If such certification cannot be made, an Offeror shall explain why and submit as much information as possible regarding the circumstances of

its past safety and environmental record, including the number of EPA violations and/or the number of serious, repeat, and/or willful OSHA violations, along with a detailed description of those violations.

2. All Offerors shall submit information regarding their current Experience Modification Rate (EMR). This information shall be obtained from the Offeror's insurance carrier and be furnished on the insurance carrier's letterhead. If an Offeror's EMR is above 1.0, Offeror must submit a written explanation of the EMR from its insurance carrier furnished on the insurance carrier's letterhead, describing the reasons for the elevated EMR and the anticipated date the EMR may be reduced to 1.0 or below.

3. Self-insured contractors or other contractors that cannot provide their EMR rating on insurance letterhead must obtain a rating from the National Council on Compensation Insurance, Inc. (NCCI) by completing/submitting form ERM-6 and providing the rating on letterhead from NCCI. Note: Self-insured contractors or other contractors that cannot provide EMR rating on insurance letterhead from the states or territories of CA, DE, MI, NJ, ND, OH, PA, WA, WY, and PR shall obtain their EMR rating from their state-run worker's compensation insurance rating bureau.

4. If the NCCI cannot issue an EMR because the Offeror lacks insurance history, Offeror shall submit a letter indicating so from its insurance carrier furnished on the insurance carrier's letterhead and include a letter from the NCCI indicating that it has assigned Offeror a Unity Rating of 1.0.

5. The above information, along with other information obtained from Government systems, such as the OSHA and EPA online inspection history databases, will be used to make an initial Determination of Responsibility. *The above information is not required for subcontractors.

6. Failure to provide **Attachment 9** of the solicitation containing the above information, may result in a determination that an Offeror is not responsible and therefore ineligible for award.

D3. PHASE II Final Proposal Revisions (FAR 52.215-1)

A. If determined to be necessary, Phase II proposal revisions will be requested from the Phase II proposals received. The CO will identify those Offerors, whose Phase II proposals are within the competitive range, considering the selection criteria identified in this section. Negotiations may be conducted with those Offerors falling within the competitive range, after which Phase II proposal revisions will be requested. Sealed Phase II proposal revisions will be submitted as per Part III.D1.D, above, except as noted below and will be due at a time and place to be determined.

B. Offerors submitting Phase II proposal revisions will not be requested to re-submit any documents which are unchanged from their initial Phase II proposals. They should provide necessary changes to individual paragraphs, as briefly as possible, together with a table of contents, which clarifies where within the initial Phase II proposal the additional information or changed documents would be placed. Phase II proposal revisions shall include a completed **SF 1442** that acknowledges receiving all amendments, by number. A new bid bond shall be submitted only if the final Phase II proposal revisions Offeror's price proposal is greater than its initial price proposal.

D4. PHASE II Technical Proposal Requirements (VOLUME I)

A. The Phase II proposal shall address the following evaluation factors.

1. Volume I, Factor 1, Technical Solution:

Based on the solicitation documents, site visit, and the Offeror's Phase I Technical Approach, provide a detailed narrative (page limitation: eight (8) pages for detailed narrative) describing the Offeror's technical solution to the project to achieve design and construction design objectives as described in the solicitation. If the page limits are exceeded, the pages in excess of the limit will not be read or considered.

The Offeror's narratives shall include, at minimum, the following technical areas:

- Phasing
- Historic Building construction knowledge
- Roofing construction knowledge
- QC management and solutions
- Safety management

The Offeror shall address areas of concern and describe how they will minimize risk in conjunction with the identified areas of concern. The narrative shall indicate that the Design-Build team understands the site complexities and address how their approach offers constructability advantages in an operational hospital setting.

2. Volume I, Factor 2, Draft Project Schedule: The Offeror shall demonstrate their understanding of the requirement and timeline by submitting a draft project schedule for design and construction that adheres to the requirements outlined in the Project Schedule Specification. Each Offeror's schedule must address the following:

- Order of work elements for design and construction to include at a minimum: Project Phasing, Submittals, Mobilization, Construction, Punch List, De-Mobilization.
- Number of days for each work element
- Identification of long lead time materials
- Identification of separate work elements
- The VA's review and approval or RFI's, Submittals and other pertinent documents.
- Investigations and Inspections.

D5. PHASE II Price Proposal Requirements (Volume II)

A. Carefully follow "Instructions, Conditions, and Notices to Offerors". **Standard form (SF) 1442 Solicitation, Offer and Award (Construction, Alteration, or Repair)** and the pricing schedule located on page 6 when submitting price offers. Submit a bid guarantee as stipulated in the Section "Instructions, Conditions, and Notices to Offerors".

B. The prices shall be Firm Fixed Price. The Offeror shall take care not to include remarks that take exception to the Government's **Statement of Work - Final - 7.9.19** / Specifications or pricing requirements or otherwise preclude the Government from evaluating the offer or render the offer as non-responsive or unacceptable.

C. If the Offeror communicates in its proposal any qualifications, exceptions, exclusions, or conditions to the proposed prices not provided for in the Offerors proposal documents, the Contracting Officer may reject the proposal and exclude the Offeror from further discussions.

D. In addition to the pricing schedule, Offerors shall submit a complete Breakdown of the Division Pricing for CLINS 0001 & 0002.

D6. PHASE II Evaluation of Offers: The Phase II evaluations will be conducted in accordance with Two-Phase Design-Build Evaluation process and the methodologies provided below.

A. Volume I, Factor 1, Technical Solution: The VA will evaluate and use as an aid to help determine that the Offeror understands the complexity and risks of Replacing Building 5 Roof and can perform all of the required elements. The Technical Solution will be evaluated for inclusion of the technical areas listed in D.4. The VA will evaluate Offeror's specific detail in each of the technical areas in regard to design and constructability of design. The Offeror's narrative should provide enough detail to demonstrate that the scope and complexity of the project requirements are understood and will be successfully completed.

B. Volume I, Factor 2, Project Schedule: The VA will evaluate and use as an aid to help determine that the Offeror understands and can perform all of the required elements to complete the project in the time frame specified with limited impact, to the greatest extent possible, to the Medical Center. (The project schedule submitted with the offer should not be construed as the agreed upon schedule as per FAR 52.236-15, the contractor shall, within twenty-one (21) Calendar days after receiving the Notice to Proceed, submit an interim project schedule which will supersede the project schedule submitted in the Phase II proposal. The interim project schedule will be subject to VA approval and must show the project being accomplished within the time frame specified on the SF 1442 (Block 11).

* **Volume II, Price:** The Contracting Officer will evaluate Offers in accordance with the process identified in the Price Schedule. The total evaluated price will be determined by the Offeror's price for all the CLINs listed. Note: The VA will look at the total evaluated price and non-price factors to determine the best value.

E. PART IV - POST AWARD REQUIREMENTS

E1. Construction Document Preparation

A. Design Review Submissions:

1. The Design-Build Team A/E (DB A/E) shall prepare and submit complete construction documents for review and approval by the VA in accordance with standard professional practice, the Department of Veterans Affairs RFP (VA RFP), and prevailing codes.
2. There will be two design review meeting including all major disciplines for the construction document phase (50% and 95%). This does not include initial visits to obtain user requirements from VA staff and visits described elsewhere in the contract.
3. All meetings will be arranged by the A/E, and the A/E will be responsible for recording data and producing prompt meeting minutes for distribution.

4. Each review submission package shall include (1) full size hard copy and (1) half size hard copy and 1 electronic set on Submittal Exchange. The package will include an index of drawings (by sheet number and title) and specifications (by section number and title) submitted. The packages will be distributed to the VA COR.

B. Design Review Meetings:

1. A review meeting to resolve design issues will be held for each design review package submitted. The meeting will include discussion of VA comments on functional relationships and technical peer review comments (by others).
2. Participants will include RFP A/E, VA Staff and DB team members as appropriate for the specific package to be reviewed and others. The DB team members will each allow for (1) full day for each discipline/package design review meeting. DB team management will be present at each review meeting.
3. The DB team shall allow a minimum of seven (7) calendar days for each review cycle. A cycle includes:
 - a) The VA's receipt of the design review submission package.
 - b) The review meeting.
 - c) DB teams receipt of comments from the VA.
4. Coordination of the review meeting schedules will be the responsibility of the COR (for the VA and RFP AE) and the DB Team COR (for the DB Team). See section H. Quality Assurance/Quality Control.

C. Electronic Media:

1. Design review submission drawings and final Construction Document submission drawings will be executed in the latest AutoCAD version. If completed using Revit, construction documents shall be saved back to latest AutoCAD format if requested by station.
2. The drawings included in the VA RFP will be available to the DB team in electronic format for use in preparing the construction drawings. The CADD drawing files are provided without warranty or obligation on the part of the VHA as to accuracy or information contained in the files. The user shall independently verify all information in the files.
3. Design review submission specifications and other 8 1/2 x 11 formatted material and final Construction Document submission specifications and other 8 1/2 x 11 formatted material will be executed in the latest version of Microsoft Word and/or Adobe.
4. The construction record drawings shall be completed in the latest version of Revit or AutoCAD as specified by station.

C. Professional Licensing:

1. The DB A/E who prepares the construction documents shall be a professional architect or engineer licensed in one of the states in which VISN 23 is located (Iowa, Minnesota, Nebraska, North Dakota and South Dakota).

2. The professional seal indicating such license by the state shall appear on the final construction documents. The architect whose seal is shown will be known as the Architect of Record. The DB A/E shall certify compliance with the VA RFP and all applicable codes.

D. Approved Construction Documents:

1. The final 100% construction document (CD) submission package will be submitted by the DB team for approval by the VA after completion of the CD review cycle for the final package to be submitted by the DB team. The VA will have 5 days to take approval action.
2. The final construction documents submission package will include a full set of construction documents including all disciplines/packages.
3. The final construction documents submission package will incorporate all VA supplied comments from the earlier 50% and 95% submission package reviews and will comply with the VA RFP.
4. If the final construction documents submission package is not complete a post submittal may be required the cost of which will be borne by the DB Team.
5. The approved final construction documents include such details that the project can be constructed and will be used for construction of the project.

F. Construction Drawing Preparation - Mandatory material and equipment schedules and details may be indicated either on the drawings or in the specifications, at the option of the DB team. The construction drawings shall include a coordinated set of the following:

1. Structural drawings including framing plans, schedules, and details, including general notes and all calculations.
2. Architectural drawings including roof plans, wall sections and other details.
3. Plumbing drawings and details, including general notes, and all related calculations.
4. Electrical drawings (power, lighting, and other systems), one-line diagrams, panel schedules, equipment schedules, light fixture schedules calculations and details.

G. Construction Specifications - Project specifications shall include specifications for all products, materials, equipment, methods, and systems shown on the construction drawings in accordance with standard professional practice and the VA RFP. The specification submitted for review shall include:

1. The name of the manufacturer, the product name, model number, or other identification as appropriate to clearly identify the product that will be used in the construction of the project;

2. Other data as appropriate to clearly identify the product that will be used in the construction of the project i.e. shop drawings, product data, and samples as required by the VA RFP documents; and
3. The required stamp of the licensed architect or engineer of record will be considered as certification of compliance with the RFP requirements.

H. Design Requirements - Compliance with codes and standards.

1. Project design shall be in compliance with applicable standards and codes described in VA Program Guides and design materials included or referenced in the solicitation materials.
2. The DB team shall provide prompt, written notification to the Contracting Officer concerning conflicts with, or recommended deviations from codes, laws, regulations, standards, and opinions of review officials as described above. No work altering the scope of this contract shall be undertaken prior to receipt of written approval from the Contracting Officer.

I. Quality Assurance/Quality Control:

1. To reduce design errors and omissions, the DB team shall develop and execute a QA/QC plan that demonstrates the project plans and specifications have gone through a rigorous, thorough review and coordination effort.
2. Within 2 weeks of receipt of Notice to Proceed, the DB Team will submit a detailed QA/QC plan describing each QA/QC task that will be taken during the development of the various design submission packages and the name of the DB Team member responsible for QA/QC.

E2. Construction Period Submittals

1. The DB contractor shall distribute a total of 2 sets of the approved construction documents prepared by the DB Team to the VA, as directed by the COR.
2. Other submittals - The DB team shall submit test results, certificates, manufacturer's instructions, manufacturers field reports, etc. as required by the VA RFP specifications, to the COR
3. Project record drawings - The DB team will maintain a set of construction documents (field as-built drawings) to record actual construction changes during the construction process as required by the RFP specifications. The project record drawings will be available for review by the CO at all times.
4. Shop drawings and submittals - The DB A/E shall check government furnished and/or the DB construction contractor's shop drawings, detail drawings, schedules, descriptive literature and samples, testing labor-laboratory reports, field test data and review the color, texture and suitability of materials for conformity with the RFP Documents and construction documents. The DB A/E shall recommend approval, disapproval, or other suitable disposition to the COR. The COR will have final

approval authority. The DB A/E shall notify the COR in writing of any and all deviations from the requirements of the construction documents that he has found in the submittals.

E3. Project Close-Out:

The DB team shall comply with the requirements in FAR 4.804 Closeout of Contract Files, for submission of final RFP as built drawings, manuals, and other documents as noted. Required as built drawings and specifications will be submitted in the same format required for the construction documents.

E4. Site Visits and Inspections:

During the construction period the D-B A-E shall make weekly visits to the project site when requested by the COR. The COR may also request visits for special purposes. Only registered architects and engineers thoroughly familiar with the project may make these site visits. The COR has the prerogative to determine the professional discipline(s) required for any visit. The D-B A-E shall observe the construction, advise the COR of any deviations or deficiencies or solutions to issues discussed. A site inspection report which includes the purpose of the inspection, items reviewed, deficiencies observed, recommendations and additional actions required, shall be furnished to the COR within three calendar days following the site visit date.

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