



## United States Department of Veterans Affairs

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### Task Order Proposal Request

via

Indefinite Delivery/Indefinite Quantity (IDIQ) Contract, ND/SD Region Veterans  
Integrated Service Network 23 (VISN 23)

Solicitation Number: 36C26322R0048

Project: Replace UST Piping and Leak Detection, 437-20-104

Project Location: Fargo VA Health Care System, Fargo, ND 58102

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#### **Pre-Proposal Site Visit:**

Thursday, January 6th, 2022, at 8:30 am CT

Site visit location is Room BD-22, Fargo [VA Health Care System](#)

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#### **Due Date for Proposal Questions:**

Thursday, January 13, 2022, at 10:00 am CT

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#### **Due Date for Proposal Package:**

Monday, January 31, 2022, at 10:00 am CT

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This solicitation administered by:  
Department of Veterans Affairs  
Network Contracting Office 23 (NCO 23)  
316 Robert Street North, Suite 506  
St Paul, MN 55101

|   |   |  |                              |                       |
|---|---|--|------------------------------|-----------------------|
| <b>SOLICITATION, OFFER,<br/>AND AWARD<br/>(Construction, Alteration, or Repair)</b> | 1. SOLICITATION NUMBER<br>36C26322R0048   | 2. TYPE OF SOLICITATION<br><input type="checkbox"/> SEALED BID (IFB)<br><input checked="" type="checkbox"/> NEGOTIATED (RFP) | 3. DATE ISSUED<br>12-30-2021 | PAGE OF PAGES<br>3 13 |
|   | <b>IMPORTANT - The "offer" section on the reverse must be fully completed by offeror.</b> |  |                              |                       |

|  |  |   |
|--|--|---|
| 4. CONTRACT NUMBER   | 5. REQUISITION/PURCHASE REQUEST NUMBER<br>437-22-1-6602-0016 | 6. PROJECT NUMBER<br>437-20-104   |
| 7. ISSUED BY<br>Department of Veterans Affairs<br>NETWORK 23 CONTRACTING OFFICE<br>Zach Koutz, Contract Specialist<br>316 Robert Street N. STE. 506<br>St. Paul MN 55101 | CODE<br>36C263   | 8. ADDRESS OFFER TO<br>Department of Veterans Affairs<br>NETWORK 23 CONTRACTING OFFICE<br>Zach Koutz, Contract Specialist<br>316 Robert Street N. STE. 506<br>St. Paul MN 55101 |
| 9. FOR INFORMATION CALL:   | a. NAME<br>Zach Koutz  | b. TELEPHONE NUMBER (Include area code) (NO COLLECT CALLS)<br>651-293-3033  |

**SOLICITATION**

**NOTE:** In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

10. THE GOVERNMENT REQUIRES PERFORMANCE OF THE WORK DESCRIBED IN THESE DOCUMENTS (Title, identifying number, date)

This solicitation is for the project titled Replace UST Piping and Leak Detection, Project Number 437-20-104.

Project site location is at the Fargo VA Health Care System, Fargo, ND 58102.

The Contractor shall provide all labor, materials and equipment to accomplish the Replace UST Piping and leak detection project per the Statement of Work, specifications and drawings.

This task order solicitation is 100% set-aside for Service-Disabled Veteran Owned Small Business (SDVOSB). General Contractors who hold a Multiple Award Multiple Year Indefinite Delivery Indefinite Quantity (IDIQ) contract for the ND/SD region.

In accordance with VAAR 819.7003 (b), at the time of submission of offers and prior to award of any task order, the Offeror is required to be:

1. SDVOSB eligible under VAAR 819.70,
2. Small business concern under the NAICS code assigned to this acquisition, AND
3. Listed as a verified SDVOSB in VIP database at www.vip.vetbiz.gov.

The project NAICS code is 236220, Commercial and Institutional Building Construction, small business \$39.5 Million.

Project Schedule: 180 calendar day after Notice to Proceed date

Estimated Magnitude of Construction: \$100,000 and \$250,000

Request for Information (RFIs) will only be accepted and acknowledged from contractors who hold a ND/SD IDIQ contract.

Subcontractors who need additional information are required to route questions through contractors who hold a ND/SD IDIQ contract.

RFIs will only be accepted and acknowledged via the Vendor Portal, and not via telephone or email.

11. The Contractor shall begin performance within 15 calendar days and complete it within 180 calendar days after receiving  award,  notice to proceed. This performance period is  mandatory  negotiable. (See 52.211-10).

|  |                          |
|--|--------------------------|
| 12a. THE CONTRACTOR MUST FURNISH ANY REQUIRED PERFORMANCE AND PAYMENT BONDS?<br>(If "YES," indicate within how many calendar days after award in Item 12B.)<br><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 12b. CALENDAR DAYS<br>10 |
|--|--------------------------|

13. ADDITIONAL SOLICITATION REQUIREMENTS:

a. Sealed offers in original and zero copies to perform the work required are due at the place specified in Item 8 by 10:00 AM CST (hour) local time 01-31-2021 (date). If this is a sealed bid solicitation, offers must be publicly opened at that time. Sealed envelopes containing offers shall be marked to show the offeror's name and address, the solicitation number, the date and time offers are due.

b. An offer guarantee  is,  is not required.

c. All offers are subject to the (1) work requirements, and (2) other provisions and clauses incorporated in the solicitation in full text or by reference.

d. Offers providing less than 60 calendar days for Government acceptance after the date offers are due will not be considered and will be rejected.



**Table of Contents**

**PART I - THE SCHEDULE ..... 2**

**SECTION A - SOLICITATION/CONTRACT FORM ..... 2**

    A.1 SF 1442 SOLICITATION, OFFER, AND AWARD (Construction, Alteration, or  
    Repair) ..... 2

    A.2 SF 1442 SOLICITATION, OFFER, AND AWARD (CONSTRUCTION,  
    ALTERATION, OR REPAIR)– BACK..... 3

**NOTICE OF TASK ORDER REQUEST FOR PROPOSAL (RFP) ..... 5**

**LIST OF ATTACHMENTS: .....13**

## NOTICE OF TASK ORDER REQUEST FOR PROPOSAL (RFP)

**ISSUE DATE:** December 30<sup>th</sup>, 2021

**PROJECT NUMBER:** 437-20-104

**PROJECT TITLE:** Replace UST Piping and Leak Detection

**LOCATION:** Fargo VA Health Care System

**CONTRACTING POINT OF CONTACT:** Zach Koutz

**PROPOSAL DUE DATE:** January 31, 2022 at 10:00 am (CT)

Under the terms and conditions set forth in the Network Contracting Office 23 ND/SD Indefinite Delivery Indefinite Quantity (IDIQ) Multiple Award Task Order Contract (MATOC), VA Network Contracting Office 23 (NCO 23) requests that you provide a price proposal for the above referenced project as described below and in the attached Construction Documents. The following information is provided to assist you in preparing your proposal:

Note: **All documentation submittal due times are local time (CT).**

Note: If a firm is **not submitting** a proposal, you are requested to **submit a "No Bid" response** via email to the Contracting Officer or through Vendor Portal within five (5) days from receipt of the RFP.

**1. SCOPE:** The Contractor shall provide all labor, materials, tools, equipment, etc. necessary to accomplish the "Replace UST Piping and Leak Detection" project at the Fargo VA Health Care System, Fargo, ND 58102 per the Scope of Work (SOW), construction drawings and specifications. The project entails replacing the fuel oil supply and return lines between the USTs (Underground Storage Tanks) and to the interior of the Boiler Plant (Building #10).

### **2. PERIOD OF PERFORMANCE:**

2.1. The contractor shall commence work under this contract within 15 calendar days after the date the Contractor receives the notice to proceed, prosecute the work diligently, and complete the entire work ready for use not later than **180 calendar days** from the contractor's receipt of the notice to proceed (NTP). The time stated for completion shall include final cleanup of the premises.

2.2. Working hours will be 6:00 AM to 5:00 PM unless otherwise stated in the SOW/drawings/specifications or pre-arranged with the local VA Engineering Office/Contracting Officer's Representative (COR).

**3. NAICS CODE:** 236220 / \$39.5M

**4. MAGNITUDE OF CONSTRUCTION:** Between \$100,000 and \$250,000

**5. BONDS:**

5.1. Bid Guarantee: A bid guarantee of 20% as indicated in FAR Provision 52.228-1.

Note: A scanned copy of the Bid Guarantee may be provided with the proposal. A signed and sealed original must be provided by the awardee prior to award.

5.2. Performance and Payment Bonds: Performance and payment bonds in the amount of 100% of the awarded CLIN(s) shall be required. Bonds shall be submitted for approval to the Contracting Officer within 10 days after award of the task order. Commencement of construction is contingent upon approval of required bonds.

**6. WAGE DETERMINATION:** ND20210013 dated 09/24/2021. Full text of Wage Determination is provided as an attachment.

**7. SITE VISIT:** An organized Site Visit has been scheduled for January 6, 2022 at 8:30 AM (CT). Participants will meet at the Fargo VAHCS Engineering Conference Room; BD-22. Offerors are strongly encouraged to visit the VA installation to fully appraise themselves with the physical layout and the character and conditions under which the service is to be performed. Failure to do so will in no way relieve the successful offeror from the necessity of furnishing the services as specified in this proposal without additional cost to the Government.

**NOTE:** Due to the current pandemic, a face mask will be required to be worn at all times while on the VA campus and only one representative from each company may attend the site visit to comply with the restrictions of no groups over 10 people. Noncompliance to this requirement will result in being turned away and mandated to leave the VA premises.

**8. SOLICITATION RFI/QUESTIONS/CLARIFICATIONS:** Questions must be submitted to the vendor portal. Questions will be accepted up to January 13, 2022 at 10:00 AM (CT). All

answers will be published to vendor portal via an amendment. The Government reserves the right to not answer any RFIs/questions after the stated due date/time.

**9. BASIS OF AWARD: Lowest Priced Technical Acceptable.**

**9.1. EVALUATION PROCEDURES**

9.1.1. Only the lowest price proposal will be evaluated for technical acceptability, however, if the lowest price proposal is determined to be technically unacceptable then the evaluation team will be given the next lowest price proposal for evaluation, and so on, until a determination of full technical acceptability has been made. When a proposal has been determined to be technically acceptable, based on order of lowest price, technical reviews will stop, and no additional proposals will be evaluated for technical acceptance.

9.1.2. If an Offeror is determined to be technically unacceptable in any/all below listed non-price factors, price shall not be considered, and that Offeror's proposal is determined unacceptable overall.

9.1.3. If an Offeror is determined to have both the lowest price and has been determined to be technically acceptable in all of the below factors, then that Offeror will be awarded the task order.

**9.2. Selection and Award without Discussions:** It is the intent of the Government to make award based upon initial offers, without further discussions or additional information but the Government reserves the right to conduct such if so needed.

**TECHNICAL RATINGS:**

The Technical Evaluation Board (TEB) will evaluate each offeror's proposal against the evaluation factors to determine whether the proposal is acceptable or unacceptable, using the ratings and descriptions outlined below.

**Technical Acceptable/Unacceptable Ratings (Factor 1):**

| <u>Rating</u> | <u>Description</u>  |
|---------------|---|
| Acceptable    | Proposal clearly meets the minimum requirements of the solicitation         |
| Unacceptable  | Proposal does not clearly meet the minimum requirements of the solicitation |

**Technical Acceptable/Unacceptable Ratings (Factor 2):**

| <u>Rating</u> | <u>Description</u> |
|---------------|--------------------|
|---------------|--------------------|

|              |   |
|--------------|---|
| Acceptable   | Based on the Offerors performance record, low risk exists that the contractor will not successfully perform the required effort. Past performance effort involved much of the size, scope, and complexity this solicitation requires and quality met or exceeded standards.   |
| Unacceptable | Based on the Offerors performance record, substantial risk exists that the contractor will not successfully perform the required effort. Past performance effort involved very little of the size, scope, and complexity this solicitation requires and/or quality did not meet standards or no relevant past performance examples were provided. |
| Unknown      | No performance record is identifiable equates to a neutral rating having no positive or negative evaluation significance.   |

**The following are the proposal evaluation factors for subject project:**

1. Experience (*non-price factor*)
2. Past Performance (*non-price factor*)
3. Price

**Factor 1 – Experience:**

- A. Provide recent and relevant experience on projects of similar scope, magnitude and complexity. This factor requires the contractor to have performed construction on at least three (3) successful projects of similar scope and size within the last five (5) years and must be at least 75% completed to receive an “**Acceptable**” rating. The contractor



shall provide at least three (3) projects that include the following information (8- 1/2 x 11, double spaced, 12pt font, no more than three pages):

- i. Project Name
- ii. Project Description
- iii. Contract/Task Order number
- iv. Customer Name
- v. Customer POC Name and contact information
- vi. Project amount at award
- vii. Project amount at completion if unfinished (if the final amount is the same as the award amount, state so)

B. Provide a list of issues encountered at the project sites listed and how you worked with the medical center staff to mitigate these issues to prevent delaying the project's completion date.

C. Provide information on the firm's and the subcontracted firms experience and certifications for installing fuel oil piping and controls systems and components. Provide information on the individuals work or project work experience from both the proposed general contractor staff and the subcontracted staff relating to fuel oil piping projects.

**Factor 2 – Past Performance:**

A. To receive an "Acceptable" rating for this factor the contractor shall at a minimum provide relevant past performance information from projects that are similar in scope, complexity, and dollar value to this acquisition. Projects may be on-going, if complete to at least seventy-five percent (75%). Completed projects shall have a completion date of no more than five years prior to the closing date of this solicitation and;

B. Provide a minimum of two (2) to four (4) past performance evaluation questionnaires, preferably the projects identified in the Construction Experience Area, be filled out using the evaluation sheet that is attached to the solicitation, and request that the evaluator send to the Contracting Officer electronically via the email address listed in the solicitation.

**Factor 3 - Price:** Price will be evaluated to determine the lowest priced technically acceptable contractor. The total evaluated price will be determined by using the offeror's total price. A price analysis will be used to evaluate all CLINs to support the selection of the lowest priced, technically acceptable offeror. Price reasonableness will be established using any necessary price / cost analysis techniques in FAR 15.404-1, including but not limited to price competition information and the Independent Government Estimate (IGE), along with any other pricing tools deemed necessary. The price evaluator will check for appearance of unbalanced line item prices in the cost breakdown. Price will not be rated or scored but will be evaluated for fairness and reasonableness through the use of a price analysis. Award cannot be made for project cost for design and construction exceeding the cost limitation, if applicable, described herein.

- The offeror shall:
  - Submit the properly filled out Price Schedule, included in the solicitation. This is also attached.
  - Provide a cost breakdown based on the **attached** Price Schedule Breakdown Sheet, for the base bid and all alternative bids (if applicable).
  
- The offeror's price proposal will be initially evaluated by the Contracting Officer (CO) for completeness. Only the lowest price proposal, found to be complete, will be provided to the Contracting Officer's Representative (COR) for evaluation.
  
- The Government will evaluate pricing for award purposes by reviewing the cost breakdown provided using the attached Price Schedule Breakdown Sheet. The Government may determine that an offer is unacceptable if the proposal prices are significantly unbalanced. A proposal price is unbalanced when the proposal is based on prices significantly less than the cost for some work and/or significantly overstated for other work. If the lowest price proposal is determined to be unacceptable, the COR will be given the next lowest price proposal for evaluation, and so on, until a determination of full acceptability has been made.
  
- An award cannot be made if the successful offer's proposal price exceeds available funding or cost limitations (if applicable).

**10. SITE SUPERVISION:** The Contractor shall provide supervision in accordance with contract clause 52.236-6, Superintendence by the Contractor.

## **11. PROPOSAL FORMAT:**

11.1. Proposals submitted in response to this solicitation shall be submitted via the [eCMS Vendor Portal](#) and formatted as follows:

11.1.1. Offerors shall submit a cover letter and price proposal in the form of electronic documents. The cover letter shall include:

- a. The solicitation number;
- b. The name, address, telephone and facsimile numbers, and e-mail addresses of the offeror.
- c. A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish all items upon which prices are offered at the price set opposite each item;
- d. Names, titles, phone numbers, facsimile numbers, and e-mail addresses of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation, and;
- e. Name, title, and signature of person authorized to sign the proposal.

11.1.2. The price proposal shall be in the format provided in the attachments, including the Price Schedule Sheet and the Price Schedule Breakdown Sheet. The price proposal shall provide the total price and a price breakdown for the specified Divisions for this project.

11.1.2. Electronic documents shall be submitted in Microsoft Word and/or Microsoft Office Excel as applicable. An additional copy of all documentation shall be submitted using portable document format (.pdf).

## **MINIMUM SUBMISSION REQUIREMENTS:**

In order to be considered for award, the offeror is required to submit, at a minimum, the following:

- Signed SF-1442.
- Signed Amendment(s) SF-30, if any.
- Solicitation provided Price Schedule and attached Price Schedule Breakdown Sheet that contains pricing for the entire requirement.
- Safety or Environmental Information in accordance with the written instructions stated herein.

**12. SYSTEM FOR AWARD MANAGEMENT (SAM):** Contractors must ensure that their registration in SAM is up to date at time of proposal due date and prior to award of a task order. For more information, see the SAM website at <http://www.sam.gov>. A task order cannot be awarded to a contractor that is not registered and current in SAM.

**13. SAFETY OR ENVIRONMENTAL VIOLATIONS AND EXPERIENCE MODIFICATION RATE**

13.1. All Bidders/Offerors shall submit the following information pertaining to their past Safety and Environmental record. The information shall contain, at a minimum, a certification that the bidder/offeror has no more than three (3) serious, or one (1) repeat or one (1) willful OSHA or any EPA violation(s) in the past three years.

13.2. All Bidders/Offerors shall submit information regarding their current Experience Modification Rate (EMR) equal to or less than 1.0. This information shall be obtained from the bidder's/offeror's insurance company and be furnished on the insurance carrier's letterhead. Self-insured contractors or other contractors that cannot provide their EMR rating on insurance letterhead must obtain a rating from the National Council on Compensation Insurance, Inc. (NCCI) by completing/submitting form ERM-6 and providing the rating on letterhead from NCCI. Note: Self-insured contractors or other contractors that cannot provide EMR rating on insurance letterhead from the states or territories of CA, DE, MI, NJ, ND, OH, PA, WA, WY, and PR shall obtain their EMR rating from their state-run worker's compensation insurance rating bureau.

13.3. A Determination of Responsibility will be accomplished for the apparent awardee prior to processing the award. The above information, along with other information obtained from Government systems, such as the OSHA and EPA online inspection history databases will be used to make the Determination of Responsibility. Failure to affirm being within the guidelines above or submit this information may result in a determination of "Non-Responsibility" for the bidder/offeror. NOTE: Any information received by the Government that would cause for a negative Determination of Responsibility will make the bidder/offeror ineligible for award. This requirement is applicable to all subcontracting tiers, and prospective prime contractors are responsible for determining the responsibility of their prospective subcontractors.

## LIST OF ATTACHMENTS:

See attached document: Attachment A - Price Schedule Sheet - 1 page.

See attached document: Attachment B - Price Schedule Breakdown Sheet - 1 page.

See attached document: Attachment C - Questions Request Form - 1 page.

See attached document: Attachment D - SOW.

See attached document: Attachment E - Specifications 227 Pages.

See attached document: Attachment F - Drawings - 4 Pages.

See attached document: Attachment G - Wage Determination ND20210013 9-24-2021 - 5 pages.

See attached document: Attachment H - Contractor Safety and EMR - 2 pages 02.

See attached document: Attachment I - Past Performance Questionnaire (3 Pages).

| <b><u>FAR</u></b>                | <b><u>Title</u></b>            | <b><u>Date</u></b> |
|----------------------------------|--------------------------------|--------------------|
| <b><u>Number</u></b><br>52.243-5 | CHANGES AND CHANGED CONDITIONS | APR 1984           |