

**SCOPE OF WORK  
RENOVATE OUTPATIENT ENTRANCE  
PROJECT #618-19-101  
MINNEAPOLIS VA MEDICAL CENTER**

**DATE: 10/18/2021**

**A. GENERAL**

**A1. Scope of Contract**

1. Contractor shall furnish all supervision, tools, labor, materials, equipment, transportation and testing necessary to accomplish the "Renovate Outpatient Entrance" project per construction drawings and specifications. The project shall be accomplished per the following drawing and specification packages, VA Project 618-19-101.
  - Drawings - "Renovate Outpatient Entrance, Project 618-19-101" dated September 9, 2021 MINNEAPOLIS VA HEALTH CARE SYSTEM
  - Specifications - "Renovate Outpatient Entrance, Project 618-19-101, Project Manual" signed January 31, 2020 MINNEAPOLIS VA HEALTH CARE SYSTEM
2. The project shall be accomplished in phases.
3. This project includes but not limited to, mainly upgrading the finishes in the entry of the Outpatient Entrance. A new security and volunteer reception desk will be created, along with a new seating area for visitors. The area will receive Terrazzo flooring like the Main Entrance Atrium, along with other finishes for the area. The current revolving door will be removed and replaced with two sets of sliding doors into the Medical Center.

**B. SCHEDULE OBJECTIVE**

The anticipated substantial completion of this project is **275 days** after **Notice to Proceed (NTP) for construction**.

NTP for submittals = D

Door and other long lead submittals = D+30

NTP for construction = D+90

Project completion = D+365

**C. SHOP DRAWINGS and SUBMITTALS**

08 41 13 Aluminum-Framed Entrances and Storefronts shall be submittal as soon as possible for review.

Submittals shall include documentation from manufacturer that manufacturer has reviewed dimensions and phase requirements, and confirmed equipment included in submittal meets space requirements and phase requirements shown in plans and specifications.

## D. COVID 19

Contractors shall adhere to the hospital's current COVID requirement for Personal Protective Equipment (PPE). Contractors are held to the same standards as employees. Contractors shall be responsible for providing required PPE, including masks and face-shields for their employees as required. ***The VA does NOT provide the contractors PPE or masks.***

### **VHA Supplemental Contract Requirements for Ensuring Adequate COVID-19 Safety Protocols for Federal Contractors**

#### **1. Contractor employees who work in or travel to VHA locations must comply with the following:**

##### a. Documentation requirements:

- 1) If fully vaccinated, shall show proof of vaccination
  - a. **NOTE:** Acceptable proof of vaccination includes a signed record of immunization from a health care provider or pharmacy, a copy of the COVID-19 Vaccination Record Card (CDC Form MLS-319813\_r, published on September 3, 2020), or a copy of medical records documenting the vaccination.
- 2) If unvaccinated and granted a medical or religious exception, shall show negative COVID-19 test results dated within three calendar days prior to desired entry date. Test must be approved by the Food and Drug Administration (FDA) for emergency use or full approval. This includes tests available by a doctor's order or an FDA approved over-the-counter test.
- 3) Documentation cited in this section shall be digitally or physically maintained on each contractor employee while in a VA facility and is subject to inspection prior to entry to VA facilities and after entry for spot inspections by Contracting Officer Representatives (CORs) or other hospital personnel.
- 4) Documentation will not be collected by the VA; contractors shall, at all times, adhere to and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.

#### **2. Contractor employees are subject to daily screening for COVID-19 and may be denied entry to VA facilities if they fail to pass screening protocols. As part of the screening process contractors may be asked screening questions found on the following website: [COVID-19 Screening Tool](#). Regularly check the website for updates.**

- a. Contractor employees who work away from VA locations, but who will have direct patient contact with VA patients shall self-screen utilizing the [COVID-19 Screening Tool](#), in advance each day that they will have direct patient contact and in accordance with their person or persons who coordinate COVID-19 workplace safety efforts at covered contractor workplaces. Contractors shall, at all times, adhere to

and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.

**3. Contractor must immediately notify their COR or Contracting Officer if contract performance is jeopardized due to contractor employees being denied entry into VA Facilities.**

**E. INFORMATION SECURITY (VA Directive 6500)**

IT security requirements for certification and accreditation (C&A) requirements do not apply, a Security Accreditation Package is not required.

**F. GOVERNMENT FURNISHED PROPERTY (GFP)**

There is no GFP for this project.

**G. MAGNITUDE OF CONSTRUCTION**

The anticipated cost range for this project is between \$500,000.00 - \$1,000,000.00.

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