

TASK ORDER PROPOSAL REQUEST (TOPR)

DATE: April 9, 2018
 SUBJECT: "Renovate Bismarck CBOC Reception and PACT Area," Bismarck, ND
 LOCATION: 2700 State Street, No. 5, Bismarck, ND 58503

Under the terms and conditions set forth in the NCO 23 Indefinite Delivery Indefinite Quantity (IDIQ) Multiple Award Task Order Contract (MATOC), the VA requests that you provide a price proposal for the above referenced subject as described in the attached Scope of Work. The following information is provided to assist you in preparing your proposal:

Note: All documentation submittal due times are local time - Bismarck, ND.

Note: If your firm is not submitting a proposal, please submit a "No Bid" response through the Vendor Portal prior to the closing date.

A. Description of effort:	See attached Scope of Work (Attachment D)
B. Job Location:	Bismarck, North Dakota
C. Proposal Due Date:	April 26 2018; 12:00 pm (Noon) CST
D. Days for government acceptance of proposal:	25 business days
E. Source Selection Type:	Price Only
F. Contract Type:	Firm Fixed Price (FFP) Task Order
G. Magnitude of Construction:	Between \$100,000 and \$250,000
H. Pre-proposal Conference & Site Visit:	See Paragraph 4 (below)
I. Period of performance:	180 calendar days following issuance of Notice to Proceed (NTP). Please identify in your proposal any purchased material, requiring lead time, that would conflict with the expected POP.
J. Drawings Provided:	Yes. Drawings are uploaded to the Vendor Portal.
K. Work Hours:	There are Certain After-Hours Requirements (See SOW)
L. Submittal(s) Required:	Yes
M. Value Engineering:	Reference FAR Clause 52.248-3
N. Payment and Performance Bonds:	Yes. Must be submitted within 10 calendar days after award.
O. Bid guarantee:	No
P. Davis-Bacon Wage Determination:	ND180020 01/05/2018 ND20. Full text of the wage determination is provided as Attachment E.
Q. NAICS Code:	236220

R. ADDITIONAL INSTRUCTIONS:

1. Solicitation Questions:

1.1 Questions must be submitted in writing. The Question Request Form is provided as Attachment C. Questions shall be submitted via electronic mail (e-mail) to: janet.lang@va.gov and copy furnished to dennis.langevin@va.gov and todd.dalzell@va.gov . Questions will NOT be accepted after close of business on Friday, April 20, 2018. All questions and answers will be published via an amendment to the solicitation.

2. General Information

2.1 All prospective MATOC offerors are advised that this solicitation will remain unchanged unless it is amended in writing.

3. Proposal Format

3.1 Proposals submitted in response to this solicitation shall be submitted via the [eCMS Vendor Portal](#) and formatted as follows:

3.2 Offerors shall submit a cover letter and price proposal in the form of electronic documents.

3.2.1 The cover letter shall include:

- (a) The solicitation number;
- (b) The name, address, telephone and facsimile numbers, and e-mail addresses of the offeror;
- (c) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish all items upon which prices are offered at the price set opposite each item;
- (d) Names, titles, phone numbers, facsimile numbers, and e-mail addresses of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation;
- (e) Name, title, and signature of person authorized to sign the proposal, and;
- (f) A statement that pricing is in accordance with the RS Means pricing and contract negotiated coefficient.

3.2.2 The price proposal shall be in the format discussed herein and by utilizing Attachment B, "Price Schedule". The price proposal shall provide the total price and a price breakdown for the specified RS Means Divisions.

3.2.3 Price Schedule shall be submitted using an electronic format that is fully compatible with Microsoft Office Excel.

3.3 Electronic documents shall be submitted in Microsoft Word and/or Microsoft Office Excel as applicable. An additional copy of all documentation shall be submitted using portable document format (.pdf). A .zip file is acceptable.

4. Site Visit

4.1 Site Visit: The offerors are urged and expected to inspect the site where the work will be performed.

5. System for Award Management (SAM)

5.1 Contractors must ensure that their registrations in SAM and VetBiz are up-to-date prior to award of a task order. For more information, see the SAM website at <http://www.sam.gov> and <http://www.vetbiz.gov> A task order cannot be awarded to a contractor that is not registered and current in SAM and VetBiz.

6. Basis of Award

6.1 The Government will evaluate each proposal as a whole on the basis of total price.

6.2 The Government reserves the right to reject any or all proposals if such action is deemed in the Government’s best interest. The Government may accept minor irregularities in the proposals, if the irregularities are determined to be insignificant or inconsequential to the overall evaluation.

6.3 The Government will evaluate pricing for award purposes by adding the total price of all of the Contract Line Item Numbers, CLIN(s). The Government may determine that an offer is unacceptable if the proposal prices are significantly unbalanced. A proposal price is unbalanced when the proposal is based on prices significantly less than the cost for some work and/or significantly overstated for other work.

7. Payment Protection

7.1 Performance and payment bonds in the amount of 100% of the awarded CLIN(s) shall be required. Bonds shall be submitted for approval to the Contracting Officer within 10 days after award of the task order. Commencement of construction is contingent upon approval of required bonds.

8. Supervision

8.1 THE CONTRACTOR SHALL PROVIDE **SITE SUPERVISION** in accordance with contract clause 52.236-6, Superintendence by the Contractor.

9. Clauses

9.1 All applicable Clauses of the base IDIQ contract for each offeror are incorporated into this solicitation in full force and effect.

9.2 FAR 52.222-23, NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY FOR CONSTRUCTION (FEB 1999)

Goals for minority participation for each trade	Goals for female participation for each trade
3.2%	6.9%